

SafaiMitra Surakshit Shehar Protocol

Definition

A ULB can be declared as SafaiMitra Surakshit if it attains at least “adequate” in each of the following domains-

- Institutional domain
- Manpower domain
- Equipment domain

A) Institutional Domain

1. a Responsible Sanitation Authority is constituted;
2. an Emergency Sanitation Response Unit (ERSU) is established as a standalone unit of the ULB or the district cluster to which the ULB belongs and is functional;
3. a helpline (14420 or equivalent) is set up for residents to call on to report an emergency, request demand for service, or report illegal entry into sewers and septic tanks and is functional and there is adequate awareness generation about the same
4. all septic tanks being constructed henceforth need to be in conformity of design as per IS 2470 and building plan approvals within the ULB

B) Manpower Domain

1. at least **80%** of required manpower including sewer men and sanitary beldars as assessed through the CPHEEO calculator is in active employment including through outsourcing from registered Private Sanitation Service Operators
2. at least 7% of the above combined number of sewer men and sanitary beldars have been enumerated as Sewer Entry Professionals with the ERSU and/or listed with the ERSU including sourced from registered PSSOs
Note: This above manpower (sewer men and sanitary beldars) will be considered adequate if they are equipped with personal protective equipment.
3. ULB holds adequately skilled manpower (sewer men and sanitary beldars) including trained Sewer Entry Professionals or aims to achieve 100% of skilling of engaged manpower within 12 weeks of submission of self-declaration protocol.

C) Equipment Domain

1. Core equipment – The ULB holds at least **50%** of the undermentioned Core Equipment as assessed through CPHEEO calculator including equipment sourced from registered PSSOs or sani-entrepreneurs*:
 - a. Standard Septic Tank Vehicles,
 - b. Hydrovac Sets,
 - c. Grabbers/desilting machines.
2. Special equipment- The ULB holds at least **one set** of the below Special Equipment as assessed through CPHEEO calculator including equipment sourced from registered PSSOs or sani-entrepreneurs:
 - a. Sewer Inspection Camera Apparatus,
 - b. Hydro Jetting Machine,
 - c. Power Bucket Machine,
 - d. Power Rodding Apparatus,
 - e. Hydraulic Sewer Root cutter.
3. Safety Gear- The ULB holds at least **one set** (suitable for a team of two) of the undermentioned safety gear as assessed through CPHEEO Calculator, including safety gear arranged by PSSOs for manpower sourced from them:
 - a. Safety Tripod Set,

- b. Nylon Rope Ladder,
 - c. Blower with Air Compressor,
 - d. Gas Monitor (4 gases),
 - e. Full Body Wader Suit,
 - f. Gas Mask,
 - g. Breathing Apparatus,
 - h. Safety Body Harness,
 - i. Air Line Breathing Apparatus.
4. Personal Protective Equipment – The ULB holds at least equivalent number of PPE items, as under, corresponding to actively employed manpower (sewer men and sanitary beldars) including PPE arranged by PSSOs for manpower sourced from them:
- a) Reflecting Jacket,
 - b) Safety helmet,
 - c) Normal face mask,
 - d) Hand gloves (pair),
 - e) Safety Gumboots (pair),
 - f) Safety Body Clothing.

*An erstwhile sanitation worker who has been provided loan under SUY or SRMS of Ministry of Social Justice and Empowerment or any equivalent facility by the State/City to procure any of the above stated Core or Special Equipment and where the said loanee is assured of engagement of the equipment so procured in management of sanitation services by the City's municipal authorities under a written agreement.

Process for Declaration

Step I. Self-declaration by ULB:

Once the ULB attains 'adequate' level in each of the three domains - Institutional, Manpower and Equipment, it may follow the undermentioned process to self-declare its status as Safaimitra Surakshit Shehar:

- a) **Uploading of self-declaration format on Swachhatam portal:** ULB can upload their self-declaration form (**Annex -1**) on the Swachhatam portal declaring that the ULB is 'Safaimitra Surakshit Shehar' and inviting a third-party verification from MoHUA.

Step II. Declaration from Ward Councillors

- a) Every ward councillor/work circle in-charge gives a declaration that-
 - all septic tanks constructed henceforth need to be in conformity of design as per IS 2470 and building plan approvals
 - public is aware that mechanised cleaning of septic tanks/sewer takes place
 - a functional 14420 helpline or equivalent is available for residents

and/or

- b) The mayor gives a declaration that-
 - all septic tanks constructed henceforth need to be in conformity of design as per IS 2470 and building plan approvals
 - public is aware that mechanised cleaning of septic tanks/sewer takes place
 - a functional 14420 helpline or equivalent is available for residents

The declarations from ward councillors and/or Mayor can be uploaded on Swachhatam portal within 4 weeks from the date of submission of self-declaration format (**Annex-2&3**).

Step III. Third-party Verification:

- a) A third-party verification agency on behalf of MoHUA will carry out the assessment within 12 weeks from the date of declaration of public representatives
- b) Upon successful completion of third-party field verification, MoHUA will issue **one-time** certification to the ULB
- c) In an event of failed assessment, the reassessment would be conducted after a cooling-off period of 4 weeks from the date of failed assessment.

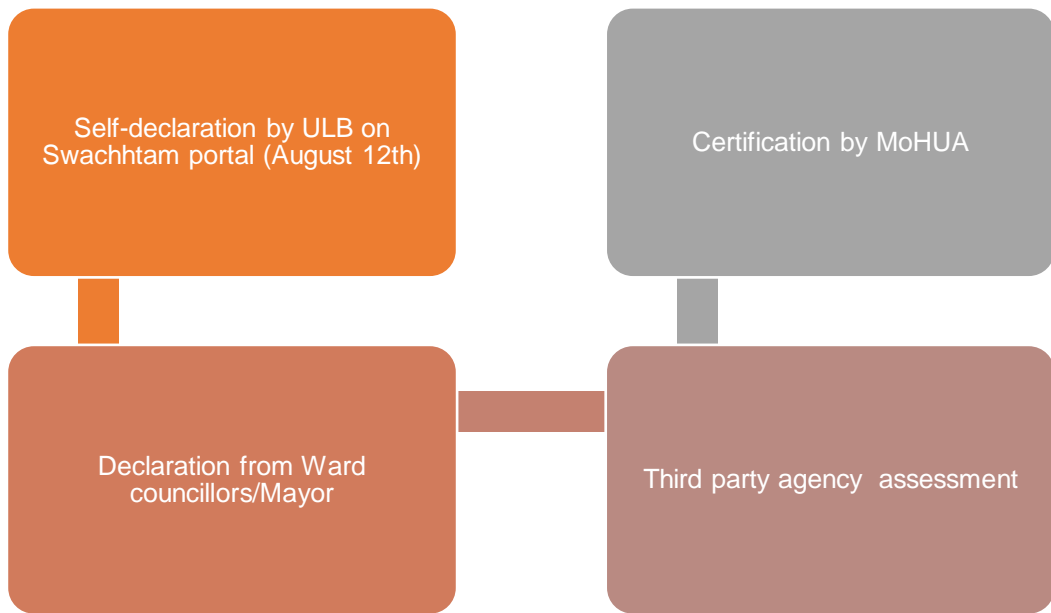


Figure 1 Process flow for certification

Format for declaration to be submitted by Urban Local Body

I,CEO/Commissioner/Executive Officer of
..... Municipal Corporation/ Municipality/ Town Panchayat
hereby declare that:

1. A Responsible Sanitation Authority has been constituted
2. The ULB is served by either Municipal Corporation Emergency Sanitation Response Unit or District Emergency Sanitation Response Unit
3. The ULB has a functional 14420 helpline or equivalent
4. The ULB holds adequate number of manpower (sewer men, sanitary beldars and sewer entry professionals) as per requirement
5. The ULB holds adequate core equipment as per requirement
6. The ULB holds adequately skilled manpower (sewer men and sanitary beldars) or will achieve 100% of skilling of manpower within 12 weeks of submission of self-declaration protocol
7. The ULB has identified the Sewer Entry Professionals and they have undergone the prescribed 15 days of training programme or will undergo the same within 90 days of submission of the declaration protocol
8. The ULB is undertaking adequate IEC to sensitize the public about contacting the responsible authority about grievances regarding the cleaning of septic tanks and sewer
9. The ULB has facilitated manpower (Sewermen and Sanitary Beldars) to link with eligible government welfare schemes

.....(name of city/town) is hereby declared as ‘Safaimitra Surakshit Shehar’ conformant and MoHUA is requested to carry out the verification process.

.....

(Signature)

(Name of CEO/Commissioner/Executive Officer)

Address:

Phone Number:

Date:

Seal

Format for declaration to be submitted by Ward Councillor

I, Ward councillor of.....(ward details), (name of Municipal Corporation / Municipality / Town Panchayat) do hereby declare that:

- all septic tanks constructed henceforth need to be in conformity of design as per IS 2470 and building plan approvals
- public is aware that mechanised cleaning of septic tanks/sewer takes place
- a functional 14420 helpline or equivalent is available for residents

I formally submit this declaration to the(name of Municipal Corporation / Municipality / Town Panchayat)

.....

(Signature)

(Name of Ward Councillor)

Address:

Phone Number:

Date:

Seal:

Format for declaration to be submitted by the Mayor

I,by the Mayor.....(name of Municipal Corporation / Municipality / Town Panchayat) do hereby declare that:

- all septic tanks being constructed henceforth need to be in conformity of design as per IS 2470 and building plan approvals
- public is aware that mechanised cleaning of septic tanks/sewer takes place
- availability of functional 14420 helpline or equivalent for residents

I formally submit this declaration to the(name of Municipal Corporation / Municipality / Town Panchayat)

.....

(Signature)

(Name of Ward Councillor)

Address:

Phone Number:

Date:

Seal: